

The Bachelor of Science in Human Services is intended to give graduates knowledge and basic skills to work in the human services industry. The Bachelor of Science in Human Services is an integrated program combining academic instruction in the foundations of human services such as counseling, social work and psychology with applied skills for students whose goal is a career in the growing field of human services. This major is designed to be an applied degree, which teaches strategies and techniques of intervention and good management practices for intervention at individual, family, group, organization, and community levels. Human services graduates are prepared to provide services in a variety of community settings. This program takes an interdisciplinary approach to the development of a student's knowledge and skills and provides instruction in four major areas: theoretical foundations, diversity and population needs, research and program evaluation, and intervention methods and skills. Students obtain a background in social work, enabling them to work in managed care, government agencies, and other provider organizations.

This undergraduate degree program has a 63-credit major course of study. In addition, students must satisfy general education and elective requirements to meet the 120 credit minimum required for completion of the degree.

Required Course of Study

BSHS 301 Introduction to Human Services

This course is designed to give adult learners an overview of expectations for academic success in the Bachelor of Science in Human Services program. The course examines learning theory

and the application of adult learning principles. Students will gain knowledge of skills needed to demonstrate critical thinking, make oral presentations, function in learning teams, conduct research, and write academic papers. Students will be introduced to the University Library and learn how to access its resources successfully. An introduction to the human services profession will be accomplished by studying roles and responsibilities of human services workers. (3 credits) Prerequisite: 24 credits

BSHS 311 Models of Effective Helping

This course presents an exploration of the major theoretical areas in the helping professions: cognitive, behavioral, affective/humanistic, and systems. Students learn the theoretical basis for each of the major theories, the approach to change, and the techniques and interventions used by practitioners of these theories. The course emphasizes the development of a personal theory and approach to human services and the creation of a resource file containing practical applications of theory-based techniques for use by the human services worker. (3 credits) Prerequisite: BSHS 301

BSHS 321 Communication Skills for the Human Services Professional

This course explores the theory and practice of professional communication skills, including active listening, interviewing, nonverbal communication and presentation skills. Students will develop their interpersonal skills through application of communication techniques and strategies. (3 credits) Prerequisite: BSHS 301

The U.S. Department of Education requires the University to provide the following information about each of our programs that lead to gainful employment in a recognized profession.

79% of students who completed this program during the most recent federal award year did so within normal time.¹

Related occupations²

Social and Human Service Assistants #21-1093.00

Program costs³

Tuition and fees \$33,800 to \$74,575
Includes cost per credit, application fee, and fees for resources (books/eResources) for students completing the program in normal time.

Median graduate debt⁴

Federal	\$33,151
Private	\$0
Institutional	\$0

¹ The on-time completion rate identifies the percentage of students completing this program during the most recent federal award year who completed it within "normal time." The term "normal time" means the length of time it would take a student to complete this program if the student is continuously enrolled, takes one course at a time, and successfully completes each attempted course. Students enrolled in this degree program are typically nontraditional students. Students may exceed "normal time" for a variety of reasons, including, but not limited to, internships, practicums, clinical rotations, student teaching or administrator experiences required for licensure.

² Graduates of this program will be educationally qualified to enter the occupations listed. Visit onetonline.org for job descriptions.

³ The range provided represents the sum of tuition and typical fees required to complete the program within normal time, based on the University's 2011/2012 tuition levels. The actual costs that will be incurred by a particular student to complete this program will depend upon factors specific to that student. Tuition rates for this program may vary due to factors such as: (i) geographic location of the student; (ii) modality of coursework; (iii) military service; and (iv) future changes in tuition rates. The number of credits required for a particular student to complete the program will be dependent upon various factors, including: (i) transfer credits available; (ii) repeated coursework; and (iii) completion of additional specializations within this program. Please contact an Enrollment Advisor for additional information.

⁴ The figure represents the median amount of debt incurred by students who completed the program during the relevant federal award year. The actual amount of debt a particular student will incur to complete this program is dependent on various factors specific to the student. Please contact an Enrollment Advisor for additional information.

Bachelor of Science in Human Services

BSHS 331 Professional, Ethical, and Legal Issues in Human Services

Ethical principles and practices of human services workers are examined in accordance with The Community Support Skill Standards for Human Service Workers and the Ethical Standards of Human Service Professionals. Major legal issues in the delivery of human services are examined. The roles, functions, and legal and ethical responsibilities of the human service worker are investigated. (3 credits) Prerequisites: BSHS 301, COMM 215, and MTH 209

BSHS 341 Field Experience I

This course will provide relevant information and support to assist students in their first field experience in a human services organization. Students will conduct work placement interviews, learn to create a learning contract, and develop an understanding of their role in the human services delivery system. Weekly seminars are provided to offer support and supervision of student activities in the field. (3 credits) Prerequisites: BSHS 301, BSHS 331, COMM 215, and MTH 209

BSHS 351 Technology in Human Services

This course is a survey of the use of communications technology in human services. It examines how technology affects the delivery of human services and the use of technology in service delivery. Students must have access to the Internet and have a valid email address to take this course. (3 credits) Prerequisites: BSHS 301, COMM 215, and MTH 209

BSHS 361 Child Development

In this course, students learn about human growth and development from conception through adolescence. Physical, cognitive, and psychosocial developmental domains are studied. Within those domains, language development, moral development, and multicultural issues are addressed. Practical application of developmental theory is included to help students appreciate the impact human services workers have on children, adolescents, and their caregivers. (3 credits) Prerequisites: BSHS 301, COMM 215, and MTH 209

BSHS 371 Adult and Family Development

This course is a survey of physical and mental development of the adult in today's society. The influence of culture and socioeconomic status on development will be explored. The prevention, symptoms, assessment, treatment, and referral of individuals and families with development problems will be covered. Aging and gerontological services will also be covered. (3 credits) Prerequisites: BSHS 301, COMM 215, and MTH 209

BSHS 381 Research and Statistics for the Social Sciences

This course is a survey of basic research methods and appropriate use of statistics in the social sciences. The nature and history of the scientific method, research tools, data collection, and analysis will be reviewed. Understanding research reports and the ability to critically evaluate published research will be emphasized. While key statistical concepts will be reviewed, students will gain a conceptual understanding of underlying principles enabling them to become "informed consumers" of research. Software for descriptive and inferential parametric and nonparametric statistical procedures will be introduced to the students. Students will practice establishing research designs, critically evaluating research reports, and interpreting statistical analyses. (3 credits) Prerequisites: BSHS 301, COMM 215, and MTH 209

BSHS 391 Lifelong Learning and Professional Development

Students will examine the roles of lifelong learning and professional development for human services workers. They will explore their short-term plans and long-range goals, research the requirements and resources for each, and create a plan for their personal professional development. Professional organizations and credentials are researched. Self-care, burnout prevention, and stress management concepts and practices are examined. Students will learn about theories of career planning, and facilitate the development of a career plan for a participant. (3 credits) Prerequisites: BSHS 301, COMM 215, and MTH 209

BSHS 401 Case Management

This course covers principles, practices, and issues in case management. The diagnosis and treatment of developmental and psychological problems and treatment resources in the least restrictive and most cost effective settings will be examined. (3 credits) Prerequisites: BSHS 301, COMM 215, and MTH 209

BSHS 411 Field Experience II

This course will provide relevant information and support to assist students in their second field experience placement experience in a human service organization. Students will conduct interviews, create learning contracts, and develop a further understanding of their role in the human service delivery system. Weekly workshops are provided to offer support and supervision of student activities in the field. Students will complete a total of 100 hours of field experience during a 10-week period. Supervision will be provided on a weekly basis in 2-hour group sessions. Students will be exposed to the 12 Core Competencies of the BSHS program, with an emphasis on assessment, documentation, facilitation of services, and community living skills and supports. (3 credits) Prerequisites: BSHS 301, BSHS 341, COMM 215, and MTH 209

BSHS 421 Cultural Diversity and Special Populations

Students will explore rich and unique features of ethnically diverse populations and “special populations,” and identify their human services needs. Students will become familiar with available local community services to meet those needs. The development and assessment of cultural competence as it applies to social service agencies and behavioral health professionals is emphasized. (3 credits) Prerequisites: BSHS 301, COMM 215, and MTH 209

BSHS 431 Dependency and Addictions

In this course, students will be introduced to the addictions process involved in alcohol, chemical, and other dependency areas. The role of addiction within society, criminal justice, and treatment areas will be explored. (3 credits) Prerequisites: BSHS 301, COMM 215, and MTH 209

BSHS 441 Advocacy and Mediation

This course is designed to explore the potential use and benefits of mediation as a part of the advocacy process. Attention to overcoming barriers of effective service delivery will be examined. Students will experience the roles of mediator, advocate, and agency representative. Workshops will include role-plays in dyads and small groups. (3 credits) Prerequisites: BSHS 301, COMM 215, and MTH 209

BSHS 451 Program Design and Proposal Writing

This course covers finding federal, state, and private funding for human service programs and agencies and writing proposals to secure funding. Students will practice designing programs and the evaluation of those programs. Students will use the Internet to explore funding sources and to identify suggestions for developing successful grant proposals. (3 credits) Prerequisites: BSHS 301, COMM 215, and MTH 209

BSHS 461 Building Community in Organizations

This course provides a framework for understanding organizations as social communities. Students will learn to identify the essential elements of organizational communities, the managerial implications, the skills necessary to effectively work in organizational communities, and the benefits of working in organizations using the community model. Emphasis will be placed on understanding and developing the skills needed to work effectively in community. (3 credits) Prerequisites: BSHS 301, COMM 215, and MTH 209

BSHS 471 Mental Health and Crisis Intervention Practices

Students will learn about the history and current status of the human services delivery system and the mental health services system. Appropriate protocols for assessing strategies will be examined and explored. Students will explore the skills, techniques, and uses of crisis intervention. (3 credits) Prerequisites: BSHS 301, COMM 215, and MTH 209

BSHS 481 Working with Groups

This course provides a framework for understanding organizations as social communities. Students will learn to identify the essential elements of organizational communities, the managerial implications, the skills necessary to effectively work in organizational communities, and the benefits of working in organizations using the community model. Emphasis will be placed on understanding and developing the skills needed to work effectively in organizations. (3 credits) Prerequisites: BSHS 301, COMM 215, and MTH 209

BSHS 491 Field Experience III

This course will provide relevant information and support to assist students in their third field experience in a human service organization. Students will conduct interviews, learn to create a learning contract, and develop a greater understanding of their role in the human service delivery system. Weekly workshops are provided to offer support and supervision of student activities in the field. Students will complete a total of 100 hours of field experience during a 10-week period. Supervision will be provided on a weekly basis in 2-hour workshop meetings. Students will be exposed to the 12 Core Competencies of the BSHS program, with an emphasis on Advocacy, Crisis Intervention, Organizational Participation, and Vocational, Educational and Career Support. (3 credits) Prerequisites: BSHS 301, BSHS 401, BSHS 411, COMM 215, and MTH 209

GEN 480 Interdisciplinary Capstone Course

This is the capstone course for business, health and human services, and information technology undergraduate students. The course provides students with the opportunity to integrate and apply learning from their professional programs of study in a comprehensive manner. Students will also assess the impact of their educational experiences on their ethical perspectives and critical thinking skills. Students will reflect on and evaluate their personal and professional growth, the benefits of lifelong learning, and the impact of these elements on their future. (3 credits) Prerequisite: All previous courses