

The Bachelor of Science in Health Administration (BSHA) Program is designed to integrate a framework of general education courses with a health care curriculum that provides the graduate with the foundational knowledge needed to enter today's challenging health industry. The BSHA curriculum focuses on the basic body of knowledge, understanding, and skills identified as relevant to an ever expanding and diverse health care arena.

Coursework includes content in some of the following areas: management, finance, legal and ethical parameters, human resources, and information systems. Upon completion of the core curriculum, health care students have the opportunity to select a concentration that is designed to expand their professional opportunities.

The Long-Term Care concentration is designed to increase skills that are essential when working with long-term care and geriatric populations. Courses will focus on aging, legal issues and perspectives, gerontology programs and services, as well as alternative living environments for this population. In addition to the required course of study, students must satisfy General Education and Elective requirements to meet the 120 semester-credit minimums required for completion of the degree.

Note: The diploma awarded for this programs will read as: Bachelor of Science in Health Administration and will not reflect the concentration. Concentrations are reflected on the transcript only.

Health Administration Foundation

GEN 200 Foundations for General Education and Professional Success

This general education course is designed to introduce the intentional learner to communication, collaboration, information utilization, critical thinking, problem solving and professional competence and values. The course uses an interdisciplinary approach to help the learner develop personal, academic strategies in order to reach desired goals and achieve academic success. (3 credits)

HCS 212 Health Care Vocabulary

This course provides students with a basic foundational health care vocabulary that relates to a variety of health care work settings. Students will review terms and concepts related to the structure and professions within the health care delivery systems. In addition, students will explore terminology related to body systems and common diseases, and treatments associated with these systems. (3 credits) Prerequisite: GEN 200

HCS 235 Health Care Delivery in the United States

This course provides a broad overview of the various functions of the United States health care system. The historical evolution of health care is examined. The student is introduced to the various forms of provider models and service delivery systems found in private and public health sectors, including ambulatory, acute, mental, and long-term care. The financing aspects of health care and their influence on health care delivery and quality are outlined. (3 credits) Prerequisites: GEN 200 and HCS 212

The U.S. Department of Education requires the University to provide the following information about each of our programs that lead to gainful employment in a recognized profession.

98% of students who completed this program during the most recent federal award year did so within normal time.¹

Related occupations²

Medical and Health Services Managers #11-9111.00

Program costs³

Tuition and fees \$33,800 to \$74,575
 Includes cost per credit, application fee, and fees for resources (books/eResources) for students completing the program in normal time.

Median graduate debt⁴

Federal	\$32,490
Private	\$0
Institutional	\$0

¹ The on-time completion rate identifies the percentage of students completing this program during the most recent federal award year who completed it within "normal time." The term "normal time" means the length of time it would take a student to complete this program if the student is continuously enrolled, takes one course at a time, and successfully completes each attempted course. Students enrolled in this degree program are typically nontraditional students. Students may exceed "normal time" for a variety of reasons, including, but not limited to, internships, practicums, clinical rotations, student teaching or administrator experiences required for licensure.

² Graduates of this program will be educationally qualified to enter the occupations listed. Visit onetonline.org for job descriptions.

³ The range provided represents the sum of tuition and typical fees required to complete the program within normal time, based on the University's 2011/2012 tuition levels. The actual costs that will be incurred by a particular student to complete this program will depend upon factors specific to that student. Tuition rates for this program may vary due to factors such as: (i) geographic location of the student; (ii) modality of coursework; (iii) military service; and (iv) future changes in tuition rates. The number of credits required for a particular student to complete the program will be dependent upon various factors, including: (i) transfer credits available; (ii) repeated coursework; and (iii) completion of additional specializations within this program. Please contact an Enrollment Advisor for additional information.

⁴ The figure represents the median amount of debt incurred by students who completed the program during the relevant federal award year. The actual amount of debt a particular student will incur to complete this program is dependent on various factors specific to the student. Please contact an Enrollment Advisor for additional information.

Bachelor of Science in Health Administration with a Concentration in Long-Term Care

HCS 245 Introduction to Health and Disease

This course introduces students to the basic principles of illness and disease as well as the impact of disease trends on the delivery of services. The clinical manifestations of diseases commonly seen in the health care environment will be reviewed. The impact of health promotion and wellness program perspectives will be presented. (3 credits) Prerequisites: COMM 215, MTH 209, GEN 200, and HCS 212

HCS 320 Health Care Communication Strategies

This course offers students the foundational knowledge and skills to communicate effectively in a variety of health care workplace settings. Students will review basic medical terminology, discuss the influences of gender and culture, examine channels of communication, including the development of interpersonal and technology related communication, and the impact of consumer and interdisciplinary communication. (3 credits) Prerequisite: GEN 200

HCS 325 Health Care Management

The course explores fundamental concepts of management theory as applied to healthcare. Students will examine the organizational structure of the health care delivery system and administrative processes such as planning, problem solving, decision making, and quality productivity improvement. Emphasis will also be placed on the major issues and problem areas confronting health service administrators. (3 credits) Prerequisite: GEN 200

HCS 335 Health Care Ethics and Social Responsibility

This course identifies ethical issues in health care. It is designed to encourage students to clarify their personal ethic with regard to health care issues. The various responsibilities involving the management of populations whose ethics may be divergent are identified. (3 credits) Prerequisite: GEN 200

HCS 341 Human Resources in Health Care

This course examines the complexities and multiple issues involved in human resources management in health care organizations. Students will examine the strategic role of human resources management in response to changes in the health care industry. In addition, issues such as recruitment, retention, performance management, organizational development, and employee relations are examined. Federal, state, and professional regulatory requirements specific to health care are emphasized. (3 credits) Prerequisites: COMM 215, MTH 209, GEN 200, HCS 212, HCS 235, and HCS 245

HCS 483 Health Care Information Systems

The course provides an overview of the integration of technology in the health care setting. Students will examine the processes used in the selection, application and evaluation of computer software and hardware. Methods and processes to make informed business decisions related to the application and use of technology in health care will be discussed. (3 credits) Prerequisites: COMM 215, MTH 209, GEN 200, HCS 212, HCS 235, and HCS 245

HCS 490 Health Care Consumer - Trends and Marketing

In this course, students will have the opportunity to examine the traits, trends and needs of today's health care consumer. Students will examine current consumer information for readability, implications for the selection of products and services, and the differentiation of health care web sources. (3 credits) Prerequisites: COMM 215, MTH 209, GEN 200, HCS 212, HCS 235, and HCS 245

HCS 405 Health Care Financial Accounting

This course provides an understanding of the general principles of accounting applied in the health care environment. It includes an overview of sources of revenue for various health care entities. The fundamentals of financial planning, cost concepts, capital budgeting and management analysis are applied in the health care environment. Issues surrounding the development and management of budgets are also examined. (3 credits) Prerequisites: COMM 215, MTH 209, GEN 200, HCS 212, HCS 235, and HCS 245

HCS 440 Economics: The Financing of Health Care

This course provides an overview of the economics of health care. The various payers are examined, including private, state, and federal entities. Issues such as the cost effectiveness of prevention, the management of patients and their diseases, as well as the cost of treatment settings are discussed. Third-party reimbursement from various sources, ranging from for-profit insurance carriers to charitable donations, are reviewed. The health care system's use of grant funding and research dollars is described. (3 credits) Prerequisites: COMM 215, MTH 209, GEN 200, HCS 212, HCS 235, and HCS 245

HCS 465 Health Care Research Utilization

This course introduces students to the purpose and process of research as applied to health care. Students will examine the role of statistics and various research methods. In addition, students will analyze the key elements of evidence based research within health care. (3 credits) Prerequisites: COMM 215, MTH 209, GEN 200, HCS 212, HCS 235, and HCS 245

Bachelor of Science in Health Administration with a Concentration in Long-Term Care

HCS 451 Health Care Quality Management and Outcomes Analysis

This course examines the relationships between health care quality and organizational performance management. The student is introduced to the rationale for performance management and the role of the governing body of the health care organization in ensuring compliance with the standards of regulatory and accreditation organizations. Methods for assuring quality in process and outcome management are described, as well as the significance and statistical application of measuring outcomes. Various health care customers are identified. Changing trends in the provision and reimbursement of health care services are reviewed. (3 credits) Prerequisites: COMM 215, MTH 209, GEN 200, HCS 212, HCS 235, and HCS 245

Long-Term Care Concentration

HCS 433 Dimensions of Health and the Older Adult

This course examines the basic principles and concepts of the aging process; including the physical, social, emotional, and mental components of health. Benefits of health promotion and preventive action for the aging are also explored. (3 credits) Prerequisites: COMM 215, MTH 209, GEN 200, HCS 212, HCS 235, and HCS 245

LTC 310 Gerontology Related Programs and Services

This course provides an overview of programs and policies related to our rapidly expanding aging population. Services designed to enable the older adult to support their health and economic well being as well as support for their families will be examined. Issues and trends related to areas such as social and community services, economic issues, and attention to the growing needs of the aging population with special needs will be included. (3 credits) Prerequisites: COMM 215, MTH 209, GEN 200, HCS 212, HCS 235, and HCS 245

HCS 437 Long-Term Care Administration

This course examines the organization and management of long-term care and assisted living facilities. The impact of state and federal regulations are analyzed, and issues surrounding funding services are discussed. Students will examine the health services needed for current and future populations needing long-term care. (3 credits) Prerequisites: COMM 215, MTH 209, GEN 200, HCS 212, HCS 235, and HCS 245

LTC 315 Alternative Living Environments

This course focuses on the various formats of care and living environments for the older adult. The cultural and socioeconomic demographics of our current aging population provide different expectations and needs from previous generations. Due to the changing needs of this population and their families, students will focus on understanding the multidisciplinary continuum of factors to be considered when determining the living and care options available. (3 credits) Prerequisites: COMM 215, MTH 209, GEN 200, HCS 212, HCS 235, and HCS 245

LTC 328 Legal Perspectives in Aging

This course will look at the diverse legal issues related to today's older adult. Topics will include age discrimination, advocacy and autonomy, elder and fraud abuse, major life transitions, and end-of-life decision making. (3 credits) Prerequisites: COMM 215, MTH 209, GEN 200, HCS 212, HCS 235, and HCS 245

HCS 449 Health Administration Capstone

Students in this course summarize their learning and formulate strategies to manage various challenges they will encounter in the healthcare environment. Students will also assess the impact of their previous educational experiences on their ethical perspectives and critical-thinking skills. Students will reflect on and evaluate their personal and professional growth, the benefits of lifelong learning, and the impact of these elements on their future. (3 credits) Prerequisite: All previous courses