

The Bachelor of Science in Health Administration (BSHA) Program is designed to integrate a framework of general education courses with a health care curriculum that provides the graduate with the foundational knowledge needed to enter today's challenging health industry. The BSHA curriculum focuses on the basic body of knowledge, understanding, and skills identified as relevant to an ever-expanding and diverse health care arena.

Coursework includes content in some of the following areas: management, finance, legal and ethical parameters, human resources, and information systems. Upon completion of the core curriculum health care students have the opportunity to select a concentration that is designed to expand their professional opportunities.

The Health Management concentration is designed to expand the students' health care management focus. Courses will include content in leadership theory, the legal and regulatory aspects in health care, facility planning, community health, as well as an introduction to health care policy. In addition to the required course of study, students must satisfy General Education and Elective requirements to meet the 120 semester-credit minimums required for completion of the degree.

Note: The diploma awarded for this programs will read: Bachelor of Science in Health Administration and will not reflect the concentration. Concentrations are reflected on the transcript only.

Health Administration Foundation

GEN 200 Foundations for General Education and Professional Success

This general education course is designed to introduce the intentional learner to communication, collaboration, information utilization, critical thinking, problem solving and professional competence and values. The course uses an interdisciplinary approach for the learner to develop personal, academic strategies in order to reach desired goals and achieve academic success. (3 credits)

HCS 212 Health Care Vocabulary

This course provides students with a foundational set of basic health care vocabulary that relates to a variety of health care work settings. Students will review terms and concepts related to the structure and professions within the health care delivery systems. In addition, students will also explore terminology related to body systems and common diseases and treatments associated with these systems. (3 credits) Prerequisite: GEN 200

HCS 235 Health Care Delivery in the United States

This course provides a broad overview of the various functions of the United States health care system. The historical evolution of health care is examined. The student is introduced to the various forms of provider models and service-delivery systems found in private and public health sectors, including ambulatory, acute, mental, and long-term care. The financing aspects of health care and their influence on health care delivery and quality are outlined. (3 credits) Prerequisites: GEN 200 and HCS 212

The U.S. Department of Education requires the University to provide the following information about each of our programs that lead to gainful employment in a recognized profession.

87% of students who completed this program during the most recent federal award year did so within normal time.¹

Related occupations²

Medical and Health Services Managers #11-9111.00

Program costs³

Tuition and fees \$33,800 to \$74,575
 Includes cost per credit, application fee, and fees for resources (books/eResources) for students completing the program in normal time.

Median graduate debt⁴

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|----------------------|----------|
| Federal | \$33,113 |
| Private | \$0 |
| Institutional | \$0 |

¹ The on-time completion rate identifies the percentage of students completing this program during the most recent federal award year who completed it within "normal time." The term "normal time" means the length of time it would take a student to complete this program if the student is continuously enrolled, takes one course at a time, and successfully completes each attempted course. Students enrolled in this degree program are typically nontraditional students. Students may exceed "normal time" for a variety of reasons, including, but not limited to, internships, practicums, clinical rotations, student teaching or administrator experiences required for licensure.

² Graduates of this program will be educationally qualified to enter the occupations listed. Visit onetonline.org for job descriptions.

³ The range provided represents the sum of tuition and typical fees required to complete the program within normal time, based on the University's 2011/2012 tuition levels. The actual costs that will be incurred by a particular student to complete this program will depend upon factors specific to that student. Tuition rates for this program may vary due to factors such as: (i) geographic location of the student; (ii) modality of coursework; (iii) military service; and (iv) future changes in tuition rates. The number of credits required for a particular student to complete the program will be dependent upon various factors, including: (i) transfer credits available; (ii) repeated coursework; and (iii) completion of additional specializations within this program. Please contact an Enrollment Advisor for additional information.

⁴ The figure represents the median amount of debt incurred by students who completed the program during the relevant federal award year. The actual amount of debt a particular student will incur to complete this program is dependent on various factors specific to the student. Please contact an Enrollment Advisor for additional information.

Bachelor of Science in Health Administration with a Concentration in Health Management

HCS 245 Introduction to Health and Disease

This course introduces students to the basic principles of illness and disease as well as the impact of disease trends on the delivery of services. The clinical manifestations of diseases commonly seen in the health care environment will be reviewed. The impact of health promotion and wellness-program perspectives will be presented. (3 credits) Prerequisites: COMM 215, MTH 209, GEN 200, and HCS 212

HCS 320 Health Care Communication Strategies

This course offers students the foundational knowledge and skills to communicate effectively in a variety of health care workplace settings. Students will review basic medical terminology, discuss the influences of gender and culture, examine channels of communication including the development of interpersonal and technology related communication, and the impact of consumer and interdisciplinary communication. (3 credits) Prerequisite: GEN 200

HCS 325 Health Care Management

The course explores fundamental concepts of management theory as applied to health care. Students will examine the organizational structure of the health care delivery system and administrative processes such as planning, problem solving, decision making, and quality productivity improvement. Emphasis will also be placed on the major issues and problem areas confronting health service administrators. (3 credits) Prerequisite: GEN 200

HCS 335 Health Care Ethics and Social Responsibility

This course identifies ethical issues in health care. It is designed to encourage students to clarify their personal ethic with regard to health care issues. The various responsibilities involving the management of populations whose ethics may be divergent are identified. (3 credits) Prerequisite: GEN 200

HCS 341 Human Resources in Health Care

This course examines the complexities and multiple issues involved in Human Resources management in health care organizations. Students will examine the strategic role of human resource management in response to changes in the health care industry. In addition, issues such as recruitment, retention, performance management, organizational development, and employee relations are examined. Federal, state, and professional regulatory requirements specific to health care are emphasized. (3 credits) Prerequisites: COMM 215, MTH 209, GEN 200, HCS 212, HCS 235, and HCS 245

HCS 483 Health Care Information Systems

The course provides an overview of the integration of technology in the health care setting. Students will examine the processes used in the selection, application and evaluation of computer software and hardware. Methods and processes to make informed business decisions related to the application and use of technology in health care will be discussed. (3 credits) Prerequisites: COMM 215, MTH 209, GEN 200, HCS 212, HCS 235, and HCS 245

HCS 490 Health Care Consumer - Trends and Marketing

In this course students will have the opportunity to examine the traits, trends and needs of today's health care consumer. Students will examine current consumer information for readability, implications for the selection of products and services and differentiation of health care web sources. (3 credits) Prerequisites: COMM 215, MTH 209, GEN 200, HCS 212, HCS 235, and HCS 245

HCS 405 Health Care Financial Accounting

This course provides an understanding of the general principles of accounting applied in the health care environment. It includes an overview of sources of revenue for various health care entities. The fundamentals of financial planning, cost concepts, capital budgeting and management analysis are applied in the health care environment. Issues surrounding the development and management of budgets are also examined. (3 credits) Prerequisites: COMM 215, MTH 209, GEN 200, HCS 212, HCS 235, and HCS 245

HCS 440 Economics: The Financing of Health Care

This course provides an overview of the economics of health care. The various payers are examined, including private, state, and federal entities. Issues such as the cost effectiveness of prevention, the management of patients and their diseases, as well as the cost of treatment settings are discussed. Third-party reimbursement from various sources, ranging from for-profit insurance carriers to charitable donations, are reviewed. The health care system's use of grant funding and research dollars is described. (3 credits) Prerequisites: COMM 215, MTH 209, GEN 200, HCS 212, HCS 235, and HCS 245

HCS 465 Health Care Research Utilization

This course introduces students to the purpose and process of research as applied to health care. Students will examine the role of statistics and various research methods. In addition students will analyze the key elements of evidence-based research within health care. (3 credits) Prerequisites: COMM 215, MTH 209, GEN 200, HCS 212, HCS 235, and HCS 245

Bachelor of Science in Health Administration with a Concentration in Health Management

HCS 451 Health Care Quality Management and Outcomes Analysis

This course examines the relationships between health care quality and organizational performance management. The student is introduced to the rationale for performance management and the role of the governing body of the health care organization in ensuring compliance with the standards of regulatory and accreditation organizations. Methods for assuring quality in process and outcome management are described, as well as the significance and statistical application of measuring outcomes. Various health care customers are identified. Changing trends in the provision and reimbursement of health care services are reviewed. (3 credits) Prerequisites: COMM 215, MTH 209, GEN 200, HCS 212, HCS 235, and HCS 245

Health Management Concentration

HCS 457 Public and Community Health

This course provides health care students with an introduction to the development of the public health system and through the epidemiological model-students will examine the impact of environmental factors on disease trends as well as communicable disease controls. Students will develop beginning skills in community assessment and health promotion strategies. The course also reflects the advances in population health in the community health field. This course represents the concept that many populations of concern in health programs are not solely defined by geographic location. (3 credits) Prerequisites: COMM 215, MTH 209, GEN 200, HCS 212, HCS 235, and HCS 245

HCS 430 Legal Issues in Health Care: Regulation and Compliance

This course covers the broad range of topics affected by health law and regulation ranging from patient rights to corporate responsibilities. Public and private health care regulatory agencies are examined as well as their impacts on the operation of health care as a business. Legal issues ranging from professional malpractice to corporate wrongdoing are also discussed. (3 credits) Prerequisites: COMM 215, MTH 209, GEN 200, HCS 212, HCS 235, and HCS 245

HCS 475 Leadership and Performance Development

This course provides students with an overview of leadership theories to assist in the development of effective leadership skills. Students will discuss workplace change and the leader's role in the change process as well as examining and analyzing effective performance indicators for staff and organizational goals. (3 credits) Prerequisites: COMM 215, MTH 209, GEN 200, HCS 212, HCS 235, and HCS 245

HCS 455 Health Care Policy: The Past and the Future

This course will introduce the student to the intricate processes that public policymakers use to influence the health status of a society. The role of economic theory, interest groups, and the various levels of government involved in policymaking will be examined. A historic review of trends will be evaluated, and the challenges of future health care delivery will be examined. (3 credits) Prerequisites: COMM 215, MTH 209, GEN 200, HCS 212, HCS 235, and HCS 245

HCS 446 Facility Planning

This course will introduce students to the legal and regulatory challenges of facility planning and development. Students will analyze facility designs, discuss future health care consumer utilization trends, as well as examine the regulatory compliance requirements. (3 credits) Prerequisites: COMM 215, MTH 209, GEN 200, HCS 212, HCS 235, and HCS 245

HCS 449 Health Administration Capstone

Students in this course summarize their learning and formulate strategies to manage various challenges they will encounter in the healthcare environment. Students will also assess the impact of their educational experiences on their ethical perspectives and critical-thinking skills. Students will reflect on and evaluate their personal and professional growth, the benefits of lifelong learning, and the impact of these elements on their future. (3 credits) Prerequisite: All previous courses